|  |  |
| --- | --- |
|  | Return To:City of Pocahontas23 W Elm AvePocahontas, IA 50574Date Application Received:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date Application Reviewed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**POCAHONTAS FACADE GRANT PROGRAM**

CONTACT INFORMATION

Contact Name for Project Date

Mailing Address Phone

Applicant is: 🞏Owner 🞏Tenant 🞏Other, please specify

BUSINESS INFORMATION

Name of Business Nature of Business

🞏Individual/Sole Proprietor 🞏Corporation 🞏Partnership, please list partners

🞏Other, please specify

🞏Yes 🞏No Is this a new business? If no, how long have you been in business?

🞏Yes 🞏No Is this business relocating from another location?

 If yes, what is the current address?

BUILDING INFORMATION

Street address of building or establishment for which grant is sought

Owner’s name, mailing address, and daytime phone if different from applicant

Owner’s Name Mailing Address Phone

Building size (total square feet) Retail space size (total square feet)

Retail square feet applied for

Retail space is currently

🞏 Not occupied

🞏 Expansion of existing retail, located at

🞏 Remodeling of existing retail, located at

PROPOSED USE OF FUNDS

Please check all that apply and briefly describe work Estimated Cost

🞏 Paint\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $

🞏 Signage Improvement\_\_\_\_\_\_\_\_\_\_\_ $

🞏 Awnings\_\_\_\_\_\_\_\_\_\_\_ $

🞏 Windows\_\_\_\_\_\_ $

🞏 Exterior masonry repair including tuck pointing \_\_\_\_\_\_\_\_\_ $

🞏 Exterior Lighting $

🞏 Window and/or door repair $

🞏 Other $

 Total Estimated Construction Cost $

Grant Amount Requested $

NOTE: The applicant must provide narrative of scope of work, estimates of costs, project floor plans, executed lease of evidence of property ownership and, upon completion, a copy of the contractor’s waiver of lien for evidence of payment.

STATEMENT OF UNDERSTANDING

1. The applicant (undersigned) agrees to comply with the guidelines and procedures of the Pocahontas Facade Interior Grant Program and the conceptual design and outline specifications as agreed by the applicant and the Design Committee.
2. The applicant understands that he/she must submit copies of the contract for work, design drawings and invoices upon completion of the approved improvements.

Signature Date